

BUILDING PERMIT

ACQUISITION PROCESSES

PHYSICAL DEVELOPMENTS THAT REQUIRE PERMIT

Section 44(1) of the Land Use and Spatial Planning Regulations, 2019, L.I 2384 requires the following physical developments to acquire permit from the Assembly;

- Building Permit (Permanent)
- Temporary structures
- Temporary activities that require the use of public space
- Demolition
- Advertisement
- Hoarding
- Excavation
- Tree removal

REQUIREMENTS FOR BUILDING PERMIT ACQUISITION

SINGLE & TWO STOREY RESIDENTIAL BUILDINGS

1. Four (4) sets of building / architectural drawings (Endorsed by a qualified Architect and a Professional Planner)
2. Three (3) copies of land document (indenture or assignment)
3. Lands comment from the Lands Commission
4. Three (3) copies of ID of applicant

THREE & ABOVE STOREY RESIDENTIAL BUILDINGS

1. Four (4) sets of building / architectural drawings (Endorsed by a qualified Architect and a Professional Planner)
2. Four (4) sets of structural drawings endorsed by a Structural or Civil Engineer

3. Three (3) copies of land document (indenture or assignment)
4. Lands comment from the Lands Commission
5. Three (3) copies of ID of applicant
6. Three (3) copies of soil test or geotechnical report
7. Fire permit (depends on your design)

COMMERCIAL AND CIVIC & CULTURE BUILDINGS

1. Four (4) sets of building / architectural drawings (Endorsed by a qualified Architect and a Professional Planner)
2. Four (4) sets of structural drawings endorsed by a Structural or Civil Engineer (depending on height of building)
3. Three (3) copies of land document (indenture or assignment)
4. Lands comment from the Lands Commission
5. Three (3) copies of ID of applicant
6. Three (3) copies of soil test or geotechnical report (depending on height of building)
7. Fire permit
8. Environmental Assessment Report (EPA permit)
9. Traffic Impact Assessment Report (depends on location of the project)

DEVELOPMENT PERMITTING GENERAL WORKFLOW

