

2022 ACTION PLAN

Goal 1: Build a Prosperous Society Development Dimension 2: Economic Development

Programmes	Sub-programmes	Broad Activities	Location	Time Frame (2022)				Indicative Cost			Programme Status		Implementing Agencies			
				Q 1	Q 2	Q 3	Q 4	GoG	IGF	Others	New	On-going	Lead	Collaborating		
Economic Development	Agriculture Development	1. Conduct yield studies on selected/ major crops	Municipal Wide					10,000	-	-		√		Agric. Dept.	MAG	
		2. Undertake home & farm visits to disseminate appropriate technologies	Municipal Wide					58,500	-	-		√		Agric. Dept.	MAG	
		3. Disseminate extension information by use of FM radio and information van	Municipal Wide					4,500	-	-		√		Agric. Dept.	-	
		4. Organise training workshop on Climate Smart Agriculture for farmers	Municipal Wide					80,000				√		Agric. Dept.		
		5. Support to Agriculture Activities (Planting for Food, Job and Investment - DCACT, PERD etc)	Municipal Wide					10,000					√		Agric. Dept.	Central Admin
		6. Celebration of Municipal Farmers Day	Municipal Wide					100,000	-	-		√			Agric. Dept.	Central Admin
		7. Train farmers on appropriate post-harvest technologies and effective land management	Municipal Wide					6,000.	-	-		√			Agric. Dept.	BAC

		practices											
		8. To promote value addition and marketing for 100 cassava processors (Gari)	Municipal Wide				4,500.			√		Agric. Dept.	BAC
		9. To promote alternative livelihood in 5 communities	Municipal Wide				7,500			√		Agric. Dept.	BAC
		10. To educate farmers on HIV/Malaria and Child labour issues	Municipal Wide				7,500	-	-	√		Agric. Dept.	MHD
		11. Conduct active disease surveillance in livestock, poultry and pets in 10 communities	Municipal Wide				-	11,250	-	√		Agric. Dept.	Vet.
		12. Vaccination against rabies						12,500		√		Agric. Dept.	Vet. Service
		13. Vaccination against PPR						11,250		√		Agric. Dept.	Vet. Service
		14. Vaccination For Newcastle in local poultry						7,500		√		Agric. Dept.	Vet. Service
Economic Development	Trade, Tourism and Industrial Development	1. Train 400 clients in records keeping, costing & pricing and marketing	Municipal Wide				25,000			√		BAC	
		2. Capacity building for existing Associations	Municipal Wide				7,500			√		BAC	
		3. Support Activities of BAC in Employable Skills Development (LED)	Municipal Wide				60,000				√	BAC	

		4. Conduct needs assessment for Trade Associations	Municipal Wide					10,000			√		BAC	
		5. Facilitate of One District One Factory Programmes	Municipal Wide					20,000				√	BAC	
Economic Development	Infrastructure Development	1. Construction of Market Complex at Effia	Effia							10,100,000.00	√		Works	PPD, MPCU, URD
Economic Development	Infrastructure Development	1. Facilitate the Development of Eco - tourism at Whin Estuary	Apollo, Aprembo					-	5,000.00	-		√	Central Admin	Works Dept
SUB-TOTAL								205,000.00	47,500.00	10,100,000.00				
TOTAL								10,352,500.00						

Goal 2: Create Equal Opportunity for All
Development Dimension 2: Social Development

Programmes	Sub Programmes	Broad Activities	location	Time frame				Indicative Cost			Programme Status		Implementing Dept of the MA	
				Q I	Q 2	Q 3	Q 4	GoG	IGF	Donor	New	On-going	Lead	Collaborating
Social Services Delivery	Health Delivery	1. Organise Quarterly Durbars at 14 CHPS Compounds /Zones					30,000				√	MHD		
		2. Construct 1No. CHPS Compound at Adientem (Phase 2 Staff Accommodation)	Adientem				550,000				√	Works Dept		
		3. Organize family planning counselling training for 40 Community Health Nurses (CHNs) and midwives	Municipal Wide					-	4,000.	√		MHD	Marie-Stopes	
		4. Sensitize pupils and students in schools on HIV/AIDS, Cholera, TB					2,500			√		MHD		
		5. Encourage Voluntary Testing and Counseling Services etc.					3,750	3,750		√		MHD	HIV/AIDS Focal Person	
		6. Organise quarterly AIDs Committee Meeting					12,000				√	HIV/AIDS Focal Person		
		7. Organize monthly Child Welfare Out-reach and weekly home visits in communities at each CHPS Zone (support to malaria programmes)					15,000				√	MHD	MED	

		8. Organization of behavioral change campaign against HIV/AIDS					5,000			√		MHD	
		9. Celebration of World AIDS Day					10,000				√	MHD	
		10. Construction of 5 No. Placenta Pits	Municipal Wide				30,000.00			√		MHD	
		11. Construction of 1 No. Incinerator	Kwesimint sim				25,000.00			√		MHD	
Social Service Delivery	Education and Youth Dev't	1. Organise My First Day at School					25,000.00	-	-		√	Education	Central Admin
		2. Provision of Teaching & Learning Materials to enhance teaching and learning						5,000.00			√	Education	Central Admin
		3. Support Sports and Culture in Basic schools to unearth talent							20,000.00		√	Education	Central Admin
		4. Provide support to STMIE Clinic					50,000				√	Education	
Social Service Delivery	Education and Youth Dev't	5. Organise mock Exams for BECE Candidates					50,000	25,000			√	Education	Central Admin
		6. Provision of sponsorship for brilliant but needy students					40,000				√	Education	Central Admin
		7. Train Management Staff & Monitor Basic Schools annually					37,500				√	MED	
		8. Participate in Inter-district sports competition					20,000				√	MED	
		9. Construct 1No. 6-Unit Classroom Block at Good Shepherd Anglican					890,000.				√		Works Dept

		JHS to increase access to education											
		10. Resource School Libraries					10,000			√		Central Admin	MED

Goal 3: Safeguard the Natural Environment and Ensure Resilient Built Environment
Development Dimension: Environment, Infrastructure and Human Settlement

Programme	Sub-programmes	Broad Activities	Location	Time frame				Indicative Cost			Programme status		Implementing Agencies	
				Q 1	Q 2	Q 3	Q 4	GoG	IGF	Donor /DDF	New	On-going	Lead	Collaborating
Infrastructural delivery & Management	Infrastructural Delivery	1. Construction of 10 No. Boreholes in Selected Communities	Municipal Wide					500,000	-		√		Works Dept	MEHD
		2. Maintenance of Boreholes						50,000			√		Works Dept	MEHD
Management & Administration	General Administration	1. Prepare & Implement MESSAP (Undertake Premises & Meat inspection, pest & rodent control, health promotion and control stray animals)	Municipal Wide					150,000	150,000		√		MEHD	Central Admin
		2. Conduct inspection in 40 Industrial Establishments and 40 Hospitality Establishments	Municipal Wide					5,000	-		√		MEHD	Central Admin
		3. General Clean Up Exercise & waste Evacuation Activities	Municipal Wide					125,000	125,000		√		MEHD	Central Admin
		4. Community Environmental Sanitation Education	Municipal Wide					12,500	50,000		√		MEHD	Central Admin
		5. Procurement of Sanitary Equipment	EKMA					12,500	7,500		√		MEHD	Central Admin
		6. Celebration of world Environmental Day	Municipal Wide					20,000	20,000		√		MEHD	Central Admin

		7. Monitoring of Burial in Community Cemeteries	Municipal Wide				5,000	7,500				MEHD	Central Admin
		8. Procure 10 No. Communal Containers	EKMA				50,000			√		MEHD	Central Admin
		9. To ensure regular de-silting and maintenance of lined primary/ secondary drains	Municipal Wide				187,500	187,500		√		MEHD	Central Admin
		10. Enforce sanitation byelaws/prosecute sanitary offenders	Municipal Wide					10,000			√	MEHD	Central Admin
		11. Procurement of noise measuring device (Decibel Meter)	EKMA				60,000			√		Central Admin	Central Admin
Social Service Delivery	Social Welfare and Community Development	1. To institute child right promotion and protection activities	Municipal Wide				15,000	15,000		√		SWCD	Central Admin
		2. Celebration of World No Child Labour Day					20,000	-		√		SWCD	Central Admin
		3. Provision of support for abandoned children					7,500			√		SWCD	Central Admin
		4. Operation of the shelter (Integrated Social Center)					25,000	15,000		√		SWCD	Central Admin
		5. Formation and training of women groups on economic empowerment (Strengthening the activities of women's group)	Municipal Wide				10,000	5,000		√		SWCD	Central Admin

		6. Facilitate LEAP implementation activities					2,500				√	SWCD	Central Admin
		7. Train and educate 40 out of school youth and OVCs and support to the skills training center	Municipal Wide				25,000				√	SWCD	Central Admin
		8. To organize day care attendant training for 80 untrained teachers.	Municipal Wide				-	12,500			√	SWCD	Central Admin
		9. Provision of support for PWDs	Municipal Wide				200,000	-			√	SWCD	Central Admin
		10. Render welfare services at hospitals	Municipal Wide				20,000	5,000			√	SWCD	Central Admin
		11. Day Care monitoring and Supervision	Municipal Wide				10,000	10,000			√	SWCD	Central Admin
Total							3,429,250.00	607,500.00					
Grand Total							4,036,750.00						

Development Dimension: Environment, Infrastructure and Human Settlement
Goal 3: Safeguard the Natural Environment and Ensure Resilient Built Environment

Programmes	Sub Programmes	Broad Activities	Location	Time frame				Indicative Cost			Programme Status		Implementing Agencies		
				Q I	Q 2	Q 3	Q 4	GoG	IGF	Others	New	On-going	Lead	Collaborating	
Infrastructure delivery & Mgt	Infrastructure Development	1. Walkway Repair Works in EKMA	Municipal Wide					37,500	25,000	-	√		Urban Roads Dept		
		2. Grading Works on Selected Roads in EKMA	Municipal Wide					1,662,742.50			√		Urban Roads Dept		
		3. De-silting of Selected Drains in EKMA	Municipal Wide					776,250	250,000		√		Urban Roads Dept		
		4. Road-line Markings in EKMA	Municipal Wide					407,500				√	Urban Roads Dept		
		5. Fabrication and Installation of Road Signs in EKMA	Municipal Wide					218,750				√	Urban Roads Dept		
		6. Rehabilitation of Selected Roads in Mountain Zion with Asphalt Finishing	Anaji West					32,587,475.00				√		Urban Roads Dept	
		7. Rehabilitation of 5.6Km Roads with Asphalt Finishing at Assakae	Assakae					23,107,665.52				√		Urban Roads Dept	
		8. Rehabilitation of 3Km Roads with Asphalt Finishing at Anaji SSNIT Area	Anaji					12,167,959.22				√		Urban Roads Dept	
Infrastructure delivery & Mgt	Infrastructure Development	9. Rehabilitation of 2.7Km Roads with Asphalt Finishing at Apollo	Apollo					10,945,736.30			√		Urban Roads Dept		

		10. Construction of Effia Storm Drain	Effia					13,258,675.00			√		Urban Roads Dept	
		11. Construction of Evale Storm Drain	Kwesimint sim					10,750,045.00			√		Urban Roads Dept	
		12. A. Construction of 1No. 3m x 2m x 12m long double box culvert with culvert Approach filling works at SSNIT Down	Anaji							3,957,329.32	√		Urban Roads Dept	
		B. Construction of 1No. 3m x 2m x 12m long double box culvert with culvert Approach filling works at Bankyease,	Bankyease											
		C. Construction of 1No. 3m x 2m x 12m long double box culvert with culvert Approach filling works at Fires Service Link Road	Apremdo											
		D. Construction of 1No. 2m x 2m x 10m long Single box culvert with culvert Approach filling works at Top Ridge	West Tanokrom											
		E. Construction of 1No. 2m x 2m x 10m long	West Anaji											

		Single box culvert with culvert Approach filling works at Mountain Zion										
		13. The design, costing and supervision of investment projects for GSCSP	EKMA				-	1,250,443.43	√		Urban Roads Dept	
		14. M&E for GSCSP	EKMA					192,920.49	√		Urban Roads Dept	
		15. Safeguards GSCSP	EKMA					96,460.25	√		Urban Roads Dept	
		16. Construction of Storm Drain from Anaji Choice Mart – Asare Oppong School – I. Adu (1.3 Km long)	Bankyease				3,594,892.51		√		Urban Roads Dept	
		1. Identification, Mapping and Monitoring of all hazards for effective disaster management	Municipal Wide				7,500.	-	√		NADMO Director	
		1. Planting of canopy trees in schools and along major streets	Municipal Wide				20,000		√		NADMO Director	
		2. Public Education in various zones within EKMA on Disasters through community engagements and radio	Municipal Wide				6,250		√		NADMO Director	
		3. Formation of disaster clubs in schools within	Municipal wide				3,750	2,500	√		NADMO Director	

		EKMA											
		4. Celebration of International Disaster Risk Reduction Day (IDRR)	Municipal wide				10,000			√		NADMO Director	
		5. Training of Staff in Disaster Mgt related activities	Municipal wide				7,500			√		NADMO Director	
		6. Training of disaster volunteer groups (DVGs)	Municipal wide				5,000			√		NADMO Director	
Infrastructure delivery & Mgt	Physical and Spatial planning	1. Continuation of the Street Naming and Property Numbering Exercise	Municipal wide				125,000	75,000	-	√		Physical Planning Dept	
		2. Revision of existing Structure Plan	Municipal wide				62,500	37,500	-	√		Physical Planning Dept	
		3. Revision of existing Planning Schemes (Local Plans)	Municipal wide				37,500	25,000	-	√		Physical Planning Dept	
		4. Preparation of New Local Plans	Municipal wide				100,000	25,000		√		Physical Planning Dept	
		5. Development Control Activities	Municipal wide					37,500		√		Physical Planning Dept	Works Dept
		6. Mapping and documentation of Assembly Lands	Municipal wide				67,500			√		Physical Planning Dept	
		7. Mapping of all infrastructure facilities of the Assembly	Municipal wide				40,000			√		Physical Planning Dept	
		8. Organise public education on permitting	Municipal wide					10,000		√		Physical Planning Dept	Works Dept

Administrati on & mgt	Infrastructure Development	9. Organize Training on Quantum GIS for Land Use Planning for PPD staff	EKMA					16,250			√		Physical Planning Dept	
		10. Landscaping of Public Facilities	Municipal wide					18,750			√		Physical Planning Dept	Works Dept.
		1. Completion of Assembly block (Phase II) at Apremdo	Abenbebo m					1,250,000	-	-	√		Works Dept	Centr.. Admin
		2. Construction of 1 No. 4 Bedroom Bungalow for MCE with boys' quarters and fence wall	Whindo					1,280,000			√		Works Dept	Centr. Admin
		3. Paving of Assakae Market Grounds with a total area of 465m ² with concrete kerbs	Assakae					326,936.00			√		Works Dept.	Centr. Admin
		4. Construction of 1No. 2 Bedroom Staff Accommodation with Hall, Kitchen, Toilet and Bathroom and furnishing (2No. Double Bed, Set of living Room Furniture and Curtains) at Adientem CHPS Compound	Adientem					445,000.00			√		Work Dept.	Centr. Admin
		5. Provision of 1 No. Police Post with Furnishing (4No. office Tables, 8 Office Chairs and	Apremdo					160,000.00			√		Works Dept.	Centr. Admin

		3No. Ceiling Fans at Apremdo.											
		6. Provide 5No. Boreholes with Poly-Tank and concrete stand at Racecourse, Anaji, Tadisco Down , Adientem and Assakae	Adientem					250,000.00			√	Works Dept.	EHSD
		7. Organize 2No. training for 60 staff on filling system	EKMA					19,000.00			√	HR	Centr. Admin
		8. Procure 4No. laptops and 2No. table top scanners and 2No. Desktop computers	EKMA					35,378.00			√	Procurement	Centr. Admin
Sub-Total								112,556,441.05	503,750.00				
Total								113,060,191.05					

Goal 4: Maintain a Stable, United and Safe Society

Development Dimension 4: Governance, Corruption and Public Accountability

Programmes	Sub-programmes	Broad Activities	Location	Time frame				Indicative Cost			Programme Status		Implementing Agencies	
				Q 1	Q 2	Q 3	Q 4	DACF	IGF	Others	New	On-going	Lead	Collaborating
Mgt & Admin	General Administration	1. Construction of 1 No. Police Cells	Anaji					300,000	-	-	√		Central Admin	Works Dept
		2. Furnishing of Police Post	Apremo					-	80,000	-	√		Central Admin	
		3. Procure and install street lights/ bulbs at Electoral areas	Municipal Wide					5,000	5,000	-	√		Central Admin	
		4. Procure Uniform for Municipal Guards	EKMA					20,000	20,000		√		Central Admin	
		5. Procure Rain Coat for Municipal Guards	EKMA						10,000		√		Central Admin	
		6. Procure Taxi Embossment Stickers, Commercial Vehicle Permit and Plaster	EKMA					50,000			√		Central Admin	
		7. Procure Office Steel Cabinet, Tables and Chairs for Offices	EKMA					12,500			√		Central Admin	
		8. Support for MUSEC activities	Municipal Wide					40,000			√		Central Admin	
		9. Organization of town hall meetings	Municipal Wide					30,000	20,000		√		Central Admin	MPCU
		10. Support for Fire Service activities	Municipal Wide					20,000			√		Central Admin	

		11. Support to Ambulance Service activities	Municipal Wide					20,000			√		Central Admin	
		12. Maintenance of Project Vehicle	EKMA					60,000			√			
Administrati on & mgt	Human Resource	1. Organization of training for staff and Assembly Members	EKMA					75,000	50,000		√		Central Admin	MPCU
Sub-Total								592,500	235,000					
Total								827,500.00						

Goal 5: Mainstreaming Emergency Planning and Preparedness into Ghana's Development Planning Agenda at all Levels to Respond to Potential Internal and External Threat (Including Covid-19)

Development Dimension 5: Emergency Planning and Response (including Covid-19 Recovery Plan)

Programme	Sub-programmes	Objectives	Location	Time frame				Indicative Cost			Programme Status		Implementing Agencies	
				Q 1	Q 2	Q 3	Q 4	GoG	IGF	Others	New	On-going	Lead	Collaborating
Social Services Delivery	Disaster Prevention and Management	1. Provide Support to COVID-19 Task Force Team	Municipal Wide					10,000	2,500			√	Central Admin	NADMO Director
		2. Provide support to COVID-19 Surveillance Team	EKMA					10,000					Central Admin	MHD
		3. Procurement of commodities to fight COVID -19	EKMA					12,500			√		Central Admin	NADMO Director
		4. (Nose masks, hand sanitizers, veronica buckets, liquid soap etc.)												
		5. Sensitisation on Radio and ISD Van to ensure adherence to safety protocols (Wearing of nose mask, social distancing etc.)	Municipal Wide					2,500			√		Central Admin	NADMO Director
		6. Prepare municipal disaster response action plan	EKMA					25,000.00			√		Central Admin	NADMO Director
		7. Disaster management stimulation exercise involving fire service,	Municipal Wide					5,000.00			√		Central Admin	NADMO Director

		ambulance service, among other institutions											
		8. Stock piling relief items	EKMA					50,000			√	Central Admin	NADMO Director
Sub-Total								115,000.00	2,500				
Grand Total								117,500.00					

Goal 6: Improve delivery of development outcomes at all levels

Development Dimension 6: Implementation, Co-ordination, Monitoring and Evaluation

Programmes	Sub-programmes	Broad Activities	Location	Time frame				Indicative Cost			Programme Status		Implementing Agencies	
				Q 1	Q 2	Q 3	Q 4	GOG	IGF	Others	New	On-going	Lead	Collaborating
Mgt & Admin	Finance & Revenue Mobilization	1. Valuation of landed properties	Municipal Wide					50,000	50,000	-		√	Finance	Land Valuation Department (LVD)
		2. Updating of revenue database	EKMA					10,000	10,000	-		√	Finance	-
		3. Preparation & Implementation of Revenue Improvement Action Plan	EKMA						80,000	-		√	Budget	Finance
		4. Recruitment and training of revenue collectors to increase IGF by 50% by 2025	EKMA					10,000	15,000			√	Central Admin	HRM
		5. Procurement of logistics for Revenue collectors	EKMA					10,000	15,000			√	Central Admi	Procurement
Mgt & Admin	General Administration	1. Provision of Support for Urban Councils	Urban Councils					12,500	12,500			√	Central Admin	
		2. Support for community initiated projects	Municipal Wide					437,672.07				√	Central Admin	
		3. Procurement of office logistics (stationery, toners, cartridge etc.)	EKMA					25,000	12,500			√	Central Admin	
		4. Repair and Maintenance of Assembly Vehicles	EKMA					87,500	62,500			√	Central Admin	Transport Office

		5. Organization of Statutory meetings of the Assembly					175,000		√		Central Admin	
		6. Provision of support for National celebrations				75,000	75,000		√		Central Admin	
		7. Procurement of 1 No. Pick-Up vehicles				150,000	150,000			√	Central Admin	Procurement Office
		8. Support to Staff Accommodation					20,000			√	Central Admin	
		9. Data collation and storage				25,000			√		Statistical officer	
		10. Acquisition of Server for the Assembly				30,000			√		MIS	Central Admin
		11. Maintenance of Assembly's Computers, printers, etc.				12,500				√	MIS	Central Admin
		12. Installation and configuration of internet at EKMA	EKMA			60,000			√		MIS	Central Admin
		13. Organise Training in ICT for selected staff	EKMA			20,000			√		MIS	Central Admin
		14. Maintenance of Assembly Website	EKMA			2,500	2,500			√	MIS	Central Admin
		15. Asset Mapping And Inventories For All Services Within The Municipality (Health, Education, Roads, Street Lights, Boreholes, Drains, Dump Sites, Public &						35,000.00	√			

		Private Toilet Facilities, Traffic Lights, Markets Etc.)										
		16. Development of Structural Plans						30,000.00	√			
		17. Procure I No. Plotter For Physical Planning Department						20,000.00	√			
		18. Procure I No. Drone for Development Control Purposes						75,000.00	√			
		19. Public Education in Climate Change and Impact, Disaster, Prevention and Management						30,000.00	√			
		20. Community sanitization on Clean Environment and Training For Environmental and Sanitation Department Officers						30,000.00	√			
		21. Public Education and stakeholder sensitization programme to encourage prompt payment of statutory fees, abide by be-laws etc,						30,000.00	√			
		22. Training for Development Control Officers						30,000.00	√			

Mgt & Admin	Planning, Budgeting & Coordination	1. Preparation of plans, budget and other reports of the Assembly					25,000	12,500			√	MPCU	Central Admin
		2. Organization of M&E activities	Municipal Wide				12,500	10,000			√	MPCU	Central Admin
Sub-Total							617,500	982,500					
Total							1,600,000.00						